

# LaVergne Middle School

## “Retake-Redo Policy”

This policy is strictly optional.

### Ultimate Goal:

To see students perform best on their first attempt on any assignment, projects, or assessments, given appropriate study techniques, practices, and efforts have been best utilized.

### Rationale:

Not all students will master the standards/skills the first time around. As a result, students must take ownership of their actions to reflect on practices and seek to complete review exercises before a second attempt (only once) is granted. This policy provides for additional time and support, parental involvement and student choice.

### Procedure: Retake (Assessments only)

1. Students must request permission to attend “Opportunity Lab” to Retake an Assessment.
2. Parent acknowledgment form must be signed and returned before student is permitted to attend.
3. Student must complete two practice assignments with teacher approval before “Retake” can be granted.
4. Student must have Retake Task or Assignment in hand upon entry to the lab.
5. Retake must be sought after and completed within 4 days of the first attempt the graded paper is returned.
6. “Opportunity lab” is only before or after school hours.

### Procedure: Redo (Class assignments)

1. Students must request permission to attend “Opportunity Lab” to Redo an Assignment.
2. Parent acknowledgment form must be signed and returned.
3. Student must request time during “Advisory- with teacher” to complete Redo assignment. Assignment must be completed during this time on that day.
4. Redo must be sought after and completed within 2 days of the first attempt graded paper is returned.

### Criteria: (One Attempt Chance)

1. Any student can Retake an Assessment for a better grade.
2. Any student can Redo an Assignment if grade is lower than a 70. Highest possible Redo grade will be recorded. If student did not turn in the assignment on the first original attempt, highest possible grade recorded will be an 80.

### Extensions:

Students with an IEP, ESL or Tier III (those receiving services from Interventionist) will be given two attempts. Criteria and Procedures remains the same.

**\*\*\*\*If a pattern of behavior is recognized, a parent conference must be set up by the teacher.**

**\*\*\*Teacher will post new grade within 48 hours of submission.**